

# The Convention Process

Compiled by Karen M. Marshall, SREC SD 26





**Step 1:** Precinct Convention

**Step 2:** Senate District/County Convention

**Step 3:** State Convention

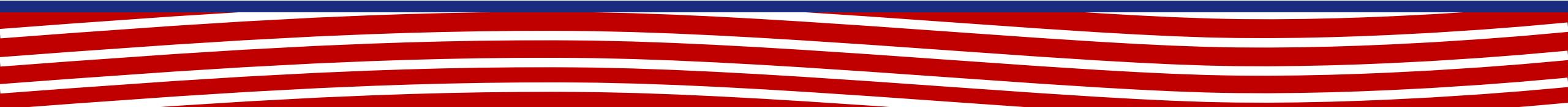
**Step 4:** National Convention (more on this one later)

**Pretty simple, right?**





All our convention meetings are governed by

1. The United States Constitution
  2. The Texas Constitution, plus Texas Election Law  
and the Texas Administrative Code
  3. Republican Party of Texas Rules for Conventions
  4. Robert's Rules of Order
- 



# NOTICE OF CONVENTIONS

**Precinct Conventions: Saturday, March 9, 2024, begins at 9:00 AM**

HD 126 — Glorious Way Church, 11611  
Champion Forest Dr., Houston, TX 77066

HD 127 — Kingwood Middle School, 2407  
Pine Terrace Dr., Kingwood, TX 77339

HD 128 — Baytown Community Center,  
2407 Market St., Baytown, TX 77520  
(Election precincts north of the Houston  
Ship Channel)

HD 128 — Central Baptist Church, Deer  
Park, 210 W. X St., Deer Park, TX 77536  
(Election precincts south of the Houston  
Ship Channel)

HD 129 — Central Baptist Church, Deer  
Park, 210 W. X St., Deer Park, TX 77536

HD 130 — Spillane Middle School, 13403  
Woods-Spillane Blvd., Cypress, TX 77429

HD 131 — Gulf Meadows Church, 8012  
Fuqua St., Houston, TX 77075

HD 132 — Autumn Creek Baptist  
Church, 6735 Barker Cypress Rd., Houston,  
TX 77084

HD 133 — Hilton Garden Inn, Houston  
Energy Corridor, 12245 Katy Freeway,  
Houston, TX 77079

HD 134 — West University Senior Center,  
6104 Auden St., Houston, TX 77005

HD 135 — Autumn Creek Baptist Church,  
6735 Barker Cypress Rd., Houston, TX  
77084

HD 137 — Hilton Garden Inn, Houston  
Energy Corridor, 12245 Katy Freeway,  
Houston, TX 77079

HD 138 — Trini Mendenhall Community  
Center, 1414 Wirt Rd., Houston, TX 77055

HD 139 — Glorious Way Church, 11611  
Champion Forest Dr., Houston, TX 77066

HD 140 — Glorious Way Church, 11611  
Champion Forest Dr., Houston, TX 77066

HD 141 — Kingwood Middle School, 2407  
Pine Terrace Dr., Kingwood, TX 77339

HD 142 — Baytown Community Center, 24  
2407 Market St., Baytown, TX 77520

HD 143 — Baytown Community Center,  
2407 Market St., Baytown, TX 77520

HD 144 — Central Baptist Church, Deer  
Park, 210 W. X St., Deer Park, TX 77536

HD 145 — Trini Mendenhall Community  
Center, 1414 Wirt Rd., Houston, TX 77055

HD 146 — Living Hope Houston — Gulf  
Meadows Church, 8012 Fuqua St.,  
Houston, TX 77075

HD 147 — Living Hope Houston — Gulf  
Meadows Church, 8012 Fuqua St.,  
Houston, TX 77075

HD 148 — Glorious Way Church, 11611  
Champion Forest Dr., Houston, TX 77066

HD 149 — Hilton Garden Inn, Houston  
Energy Corridor, 12245 Katy Freeway,  
Houston, TX 77079

HD 150 — Spring First Church, 1851 Spring  
Cypress Rd. Spring, TX 77388

**Senate District (SD) Conventions: Saturday, March 23, 2024, begins at 9:00 AM**

**SD 4: Kingwood Community Center**  
4102 Rustic Woods Dr, Kingwood, TX, 77345

**SD 6 and 11: Living Hope Houston - Gulf Meadows Church**  
8012 Fuqua St, Houston, TX, 77075

**SD 7 and 18: Glorious Way Church**  
11611 Champion Forest Dr, Houston, TX, 77066

**SD 13 and 15: Norris Conference Centers - Houston/City Centre**  
816 Town & Country Blvd., Suite 210, Houston, TX, 77024

**SD 17: St. Basil the Great Greek Orthodox Church**  
1100 Eldridge Pkwy, Houston, TX, 77077

**Texas State Convention: May 23 - 25, 2024, begins at 9:00 AM on May 23, 2024.**  
**Henry B. González Convention Center, 900 E Market St., San Antonio, TX 78205**

  
Cindy Siegel  
Harris County Republican Party Chairman

**February 12, 2024**  
Date

For more information and location of your Precinct, Senate District or State convention,  
visit [www.harriscountygop.com/2024conventions](http://www.harriscountygop.com/2024conventions), Email  
[conventions@harriscountygop.com](mailto:conventions@harriscountygop.com), or call 713-838-7900.

Para obtener más información y la ubicación de su precinto, senado, distrito o convención  
estatal, visite [www.harriscountygop.com/2024conventions](http://www.harriscountygop.com/2024conventions), correo electrónico  
[conventions@harriscountygop.com](mailto:conventions@harriscountygop.com), o llame 713-838-7900.

Muốn biết thêm tin tức, và địa điểm Quận hạt của bạn, Quận hạt Thượng viện, và Nghị Hội  
Tiểu bang, Xin Quý bạn vào: [www.harriscountygop.com/2024conventions](http://www.harriscountygop.com/2024conventions), Email  
[conventions@harriscountygop.com](mailto:conventions@harriscountygop.com), or gọi cho chúng tôi số điện thoại 713-838-7900.

有關您所在選區、參議院選區或德州共和黨的州大會的更多資訊和地址，請點選這網站  
[www.harriscountygop.com/2024conventions](http://www.harriscountygop.com/2024conventions)，電郵 [conventions@harriscountygop.com](mailto:conventions@harriscountygop.com)，或  
電洽 713-838-7900。



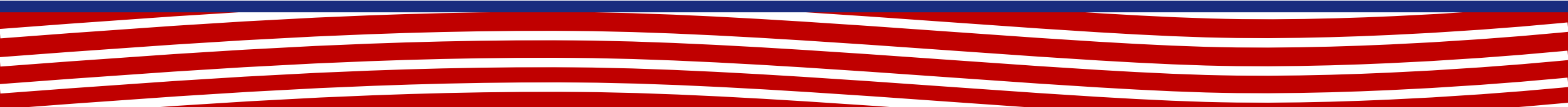
**Visit [www.harriscountygop.com/2024conventions](http://www.harriscountygop.com/2024conventions) or scan the QR code for more information on conventions. You can also email [conventions@harriscountygop.com](mailto:conventions@harriscountygop.com).**




## **Step 1: Precinct Conventions**

The time and place of Precinct Conventions are set by each County Executive Committee, in accordance with party rules and State Election Law.

In Bexar County, they are usually set to take place at the precincts' poll locations on Primary Election night, after the polls close.






*Before* Election Day, find out from your county party's Primary Administrator where your precinct convention has been set to take place.

Your precinct number is a four digit number you can find on your voter card.

Attend your precinct convention if at all possible, and be elected to your Senate District or County (Bexar has Senate District) Convention.



Being elected means your name gets written on the list of voters of your precinct who are elected, which is found in the precinct convention packet.

If the Precinct Chairman is not present to conduct the convention, then any voter of that precinct who voted in the Republican Primary can pick up the packet and conduct the convention at the location set by the county executive committee. Instructions for conducting the convention are included in the packet.

Forms must be ***completed*** and the convention business ***concluded*** on the premises set for your precinct convention, at the time and date set. No names may be added after the precinct convention has been adjourned.



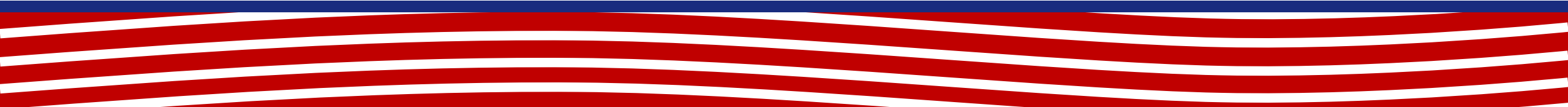
There are two items of business which may be conducted at Precinct Conventions:

- ✓ Election of Delegates to the next level of convention, the County/SD Convention
- ✓ Voting on any Resolutions submitted by delegates of the precinct convention


At your Precinct Convention you may submit Resolutions, 3 separate typed copies of each, to be considered by your Senate District/County Resolutions Committee.

Then email the resolution(s) to the chairman of the Resolutions Committee well before the County/SD Convention.

☆☆☆ Resolutions should be written with the end goal of being added to the State Party Platform. So read that before submitting your proposed addition. Make sure your resolution subject *is not already in the platform*, and that you have it written in the proper format – “Whereas” statements are superfluous.



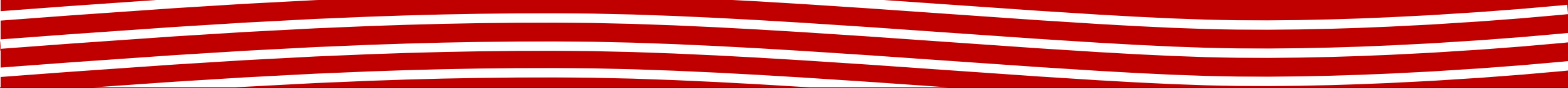




Precinct Packets with the completed forms  
MUST be turned in to your County Republican  
Headquarters within the **three calendar days**  
after the precinct convention.

Delegates elected by precinct conventions which  
turn in the forms late may be rejected.





# Step 2: Senate District/County Conventions

## Every Republican Senate District and County Convention in Texas will take place on

### **Saturday, March 23rd, 2024**

Attend your Senate District/County Convention and

→ If your convention uses the Nominations/At-Large method, then submit your form to the Nominations Committee to be elected as a delegate to the State Convention.

→ If your convention uses the caucus method to elect delegates, make sure you are elected and your name included in your precinct caucus's list of delegates nominated to the state convention.

*You do not HAVE to be present to be nominated as a delegate or alternate to the State Convention, BUT you must be nominated and elected there to be a delegate or alternate to the state convention.*



# Senate District/County Convention Committees

There are great opportunities to contribute to the success of your SD/County Convention by serving on one of these committees:

- ✓ **Resolutions** - process resolutions to go to the State Platform Committee
- ✓ **Credentials** - verify delegates voted in the R Primary & were elected
- ✓ **Nominations** - create the list of delegates elected to state convention
- ✓ **Rules** - propose how the convention will run in an orderly, fair manner
- ✓ **Permanent Organization** - propose the permanent convention officers
- ✓ **Arrangements** - all the details - venue, security, signage, sound equip, badges, food, seating plan, registration, precinct packets, etc.

Every convention also requires a good **Secretary** and **Treasurer**, and assistants.

# Step 3: The State Convention



The 2024 Texas Republican Convention will be held in downtown **San Antonio** at the Henry B. Gonzalez Convention Center.

For people serving on or testifying before convention committees, the convention will start on Monday, May 20<sup>th</sup>. For general delegates, the convention will begin on Thursday, May 23<sup>rd</sup> at 9:00 AM CST.

# Henry B. Gonzalez Convention Center



Tower of the Americas



Henry B. Gonzalez Convention Center

E Market St

Ground Level

Only people elected by County or Senate District Conventions on Saturday, March 23, 2024 can be delegates and cast votes at the state convention.

**Convention  
Registration  
is \$79**

These are the few Republicans who will determine the Texas Republican Party Leadership, Priorities, Platform, Rules, and Presidential Nominee.



Victor



## CONVENTION SCHEDULE

### Monday, May 20th

11:00 AM 11:59 PM Temporary Rules Committee  
 11:00 AM 11:59 PM Temporary Platform Committee  
 11:00 AM 11:59 PM Temporary Legislative Priorities Committee

### Wednesday, May 22nd

8:00 AM 11:59 PM Temporary Rules Committee  
 8:00 AM 11:59 PM Temporary Platform Committee  
 8:00 AM 11:59 PM Temporary Legislative Priorities Committee  
 11:00 AM 11:59 PM Temporary Credential Committee  
 11:00 AM 12:00 PM Temporary Convention Organization Committee  
 2:00 PM 6:00 PM Exhibit Hall Hours  
 2:00 PM 7:00 PM Convention Registration Hours  
 4:00 PM 5:00 PM SREC Meeting

### Friday, May 24th

7:00 AM 7:00 PM Convention Registration Hours  
 7:00 AM 7:00 PM Exhibit Hall Hours  
 7:00 AM Grassroots Club Members Only Breakfast  
 8:00 AM Second Senatorial Caucus District Meetings  
 9:00 AM State Nominations Committee Meeting  
 10:00 AM Second General Meeting  
 1:30 PM Third General Meeting  
 7:00 PM Republican Party of Texas Gala



CONVENTION CENTER  
**Henry B. Gonzalez Convention Center**  
 900 E Market Street  
 San Antonio, TX 78205



HOST HOTEL  
**Grand Hyatt San Antonio Riverwalk**  
 600 E Market Street  
 San Antonio, TX 78205

### Tuesday, May 21st

8:00 AM 11:59 PM Temporary Rules Committee  
 8:00 AM 11:59 PM Temporary Platform Committee  
 8:00 AM 11:59 PM Temporary Legislative Priorities Committee

### Thursday, May 23rd

7:00 AM 7:00 PM Convention Registration Hours  
 7:00 AM 7:00 PM Exhibit Hall Hours  
 9:00 AM First General Meeting  
 2:30 PM First Senatorial Caucus District Meetings  
 4:45 PM First Congressional Caucus District Meetings  
 6:30 PM National Nominations Committee Meeting  
 7:00 PM Permanent Rules Committee  
 7:00 PM Permanent Platform Committee  
 7:00 PM Permanent Legislative Priorities Committee  
 7:00 PM Permanent Credentials Committee

### Saturday, May 25th

7:00 AM 3:00 PM Convention Registration Hours  
 7:00 AM 3:00 PM Exhibit Hall Hours  
 7:00 AM Faith & Fellowship Breakfast  
 8:00 AM Second Congressional Caucus District Meetings  
 10:00 AM National Nomination Committee  
 12:00 PM Congressional Luncheon  
 1:30 PM Fourth General Meeting  
 4:30 PM SREC Meeting (After GM Adjournment)  
 TBD National Delegate Meeting (After SREC Adjournment)



2024 FACILITIES FEE  
**\$79.00**



FOR MORE INFORMATION CONTACT  
[Conventions@TexasGOP.org](mailto:Conventions@TexasGOP.org)



FOR UPDATES & VOLUNTEER OPPORTUNITIES  
[CLICK HERE](#)








This is a  
**Presidential Election Year**  
Convention

So there's more to it.



# Temporary and Permanent State Convention Committees


**Each SREC Member recommends ONE delegate to serve on each committee.**

If both SREC Members agree on the same committee appointee, then that is who the State Chairman will appoint to the temporary committee to represent that district.

If they disagree, the State Chairman chooses between their two recommendations.

**Committee Chairmen are always appointed by the State Chairman**





You will elect your district's members of the *Permanent Committees* at the first SD Caucus on Thursday. These committees will already have been working all week or longer, but the members must be elected by their SD caucuses to be the *Permanent Committee* members, or be replaced, to finish the work:

- Platform
- Rules
- Legislative Priorities
- Credentials
- State Nominations

**Senate District (SD) Caucuses** will be in the Convention Center **Thursday afternoon and Friday morning**. Exact times and rooms will be published in the convention schedule. In SD Caucus you will:

- ✓ Elect a Permanent Chairman for your SD Caucus (to run the meetings)
- ✓ Elect one delegate to each of the *Permanent* Committees:
  - ★ Platform & Resolutions
  - ★ Rules & Order of Business
  - ★ Credentials
  - ★ State Nominations Committee
- ✓ Elect your State Republican Executive Committee (SREC) members, one committeeman and one committeewoman.
- ✓ Vote on candidates for State Chairman and Vice Chairman

**Congressional District (CD) Caucuses** will be in the Convention Center after SD Caucuses on **Thursday afternoon** and on **Saturday morning**. Exact times and rooms will be published in the convention schedule. In CD Caucus you will:

- ✓ Elect a Permanent CD Caucus Chairman (to run the meetings)
- ✓ Elect one delegate to the National Nominations Committee
- ✓ Vote for National Committeeman & Committeewoman
- ✓ Vote for 3 National Convention Delegates & 3 Alternates
- ✓ Select your Presidential Elector for the Electoral College

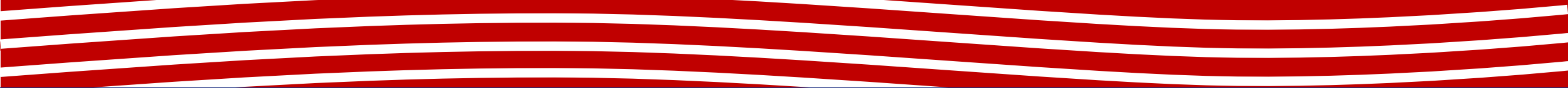
★ **YOU DO NOT WANT TO MISS SD or CD CAUCUSES** ★

# Be Patient



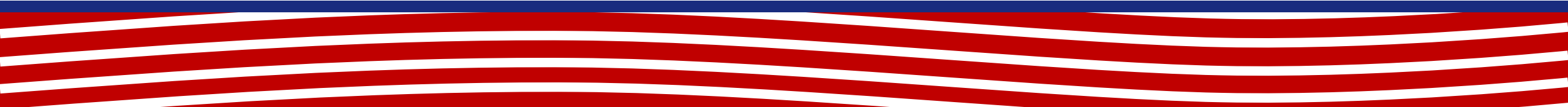
Unless there are **ANTS** in your seat, please stay in it during voting and between votes!






The four General Meetings of the entire body of the convention will take place Thursday May 23<sup>rd</sup> at 9:00 AM, Friday after morning Senate Caucuses and after lunch, and Saturday afternoon.

Second, third or fourth meetings on any day—these can be expected to be delayed by previous meetings taking longer than scheduled.

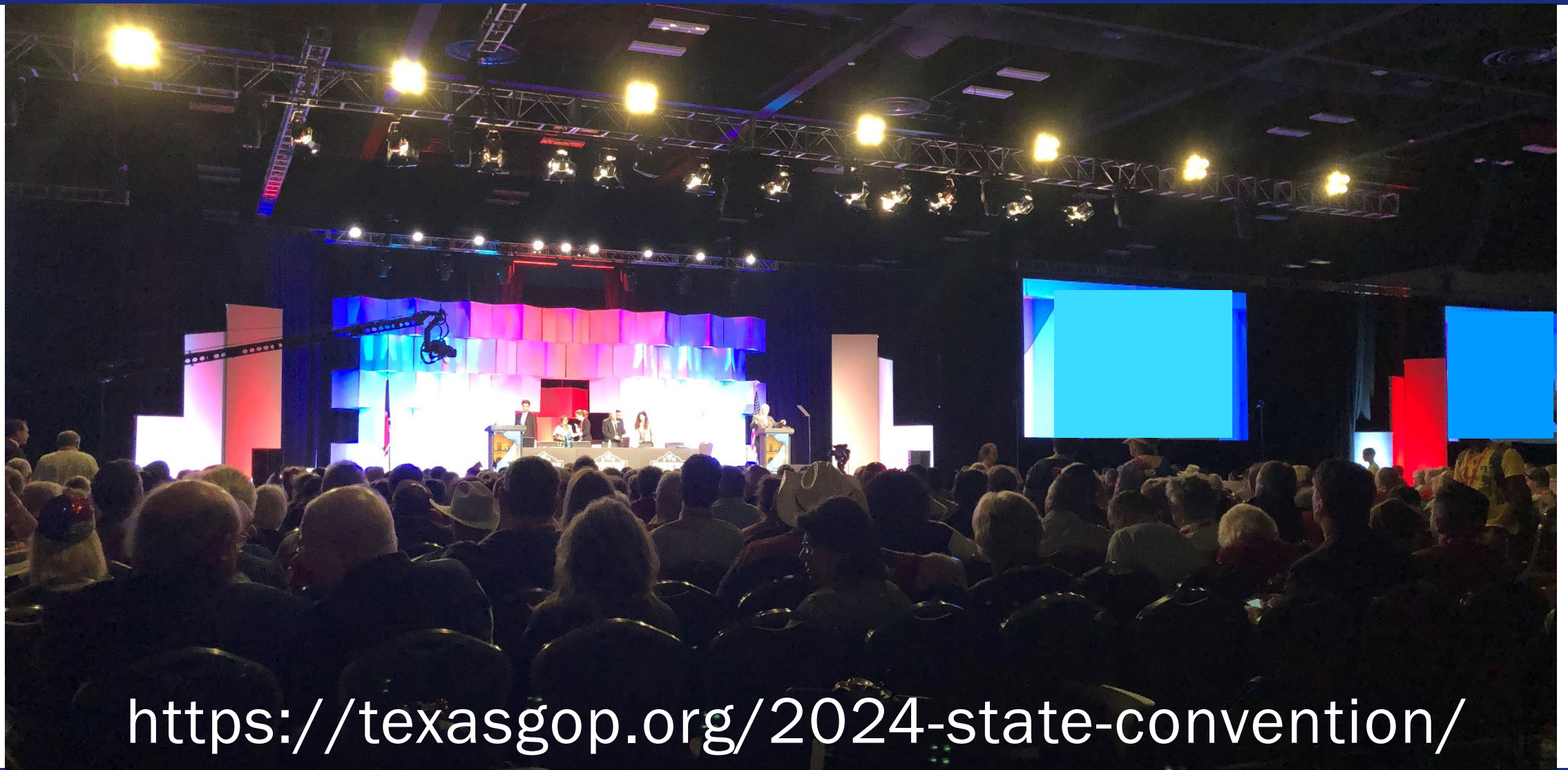




A large crowd of people is seated in a convention hall, attending a General Session. The seating is organized by Senate District, as indicated by signs in the background. A red arrow points to a sign for Senate District 26. The audience is diverse in age and appearance, and many are wearing red lanyards. The hall is well-lit, and the atmosphere appears to be one of a formal event.

## General Session Seating by Senate District

★ For the last General Session  
seating will change to be by  
Congressional District



<https://texasgop.org/2024-state-convention/>



Microphone  
in the Main Aisle -  
Long Line to  
Make Motions

# Frequently Asked Questions

## DO I HAVE TO PRE-REGISTER?

You would be *insane* not to register ahead of time online. If you do not pre-register, at the convention center you will need to go to the accounting office to register, purchase any event tickets and wait in more lines than people already registered. *But* if you do indeed not register in advance, as soon as you enter the convention center lobby, turn left and go up the escalators. The accounting office is the room on the corner directly across from you.



Lobby Escalators



Accounting Office



**DO I HAVE TO HAVE A PHOTO ID TO PICK UP MY CREDENTIALS/BADGE?**

YES - You must have a photo ID to show in order to pick up your credentials.

**CAN I PICK UP MY FAMILY MEMBER'S CREDENTIALS/BADGE?**

NO - Each Delegate and Alternate must pick up their own credentials.



## WILL I GET MY TICKETS TO THE EVENTS I REGISTERED FOR WHEN I PICK UP MY CREDENTIALS?

There will be no paper tickets. There will be bar codes on your credentials/badge you will receive when you check in that has all of your events programmed onto it. *(Another reason to pre-register.)* ★ As a back-up, it would be wise to keep the e-mail confirmation you received when you registered.

Wear your badge every day to convention (do NOT leave it in your hotel room), and have it visible at all times.



## HOW WILL I KNOW WHERE TO GO DURING CONVENTION?

When you pick up your credentials, you will also be given a program that will have a schedule, events, a map that shows the rooms where your caucuses will meet, and other helpful information.

You will also be given a souvenir convention bag – this is great for carrying your program plus all of your swag and souvenirs around (or maybe a pair of flip flops). ★ Put your name on it or visibly mark it some other way – it is identical to everyone else's. A luggage tag or button could work.



Model  
Only –  
Not the  
actual bag



## WHAT IS THE DRESS CODE?

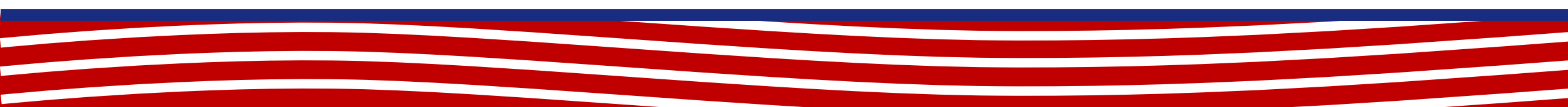
Comfortable and patriotic! During the convention you will see people dressed in everything from business, to business casual, to jeans and a nice shirt. If you have tickets to one of the dressier events, such as the Congressional luncheon or the gala, then spiff up.

## CAN I BRING MY GUN?

Yes – State Concealed and Open Carry rules apply in the convention center.

## ARE THERE ELECTRIC SCOOTERS AVAILABLE?

Yes – to rent. Look for this information on <https://texasgop.org/2024-state-convention/>  
You will need to contact them ahead of time in order to secure your scooter and have it delivered to the convention.





# What else you can expect at Convention



Send any remaining  
questions to

[Conventions@TexasGOP.org](mailto:Conventions@TexasGOP.org)

## Speeches in General Sessions

Elected Officials and National Candidates (No, we can't do the voting before the speeches – you know people would leave after voting and then sponsors would have no audience.)

## Breakout Sessions

Educational training  
Issue driven discussion groups  
Panel discussions with field experts

Receptions – Elected Officials host events to meet them, their campaign staff and other supporters. Watch for ice cream socials.

## Booths/Exhibitors

Advocacy Groups  
Shopping! – Saucy t-shirts, bumper stickers, pins, jewelry, etc.  
Elected Officials and Candidates



## Final Tips:

- Wear Comfortable Shoes (not cute, new ones).
- Bring a light jacket or scarf (think extreme air conditioning).
- Bring a couple snacks stashed in a purse or pocket, and cash.
- Bring a portable phone charger – there are outlets in the booth area, but you would have to leave the meetings to go there.
- Expect internet to be spotty—literally thousands of people are on it in one place at the same time.
- Parking places downtown will be expensive, rare, and not always close by. Catch a ride or carpool if you possibly can.
- Plan for delays, and don't miss roll call at the beginning of the first caucuses of the days **OR** the first caucus after lunch.